

Student Assistance Fund 2019-2020 Checklist

The following financial documentation, where applicable, **must be submitted** in support of your application. Applications will only be assessed by the Student Fund Advisory Committee if the relevant supporting documents are submitted within the application closing date. Late applications or documents will not be accepted under any circumstances.

Supporting documents must be returned in an envelope within the closing date, to the following locations:

Moylish Campus: Box located in the Access Service Area Block 12

LSAD Campus: Access Service Box, outside main canteen, Clare Street campus

LIT Tipperary: Main reception at each Campus for the attention of LIT Access Service

Ennis Camus: Main reception for the attention of LIT Access Service

Supporting Documents: Required -

Self:

- Copy of LIT Student ID Card
- Evidence of your social welfare payments. **(If applicable) e.g. a letter from your social welfare office/bank statement showing payment into your account.**
- Copy of letter from your Grant Office as proof of application or copy of approval letter **(if applicable)**

Parent(s):

All students under 23 years prior to entry must provide social welfare documentation for the parent(s)/legal guardian (if applicable)

- Evidence of your parents/guardian social welfare payment. **(if applicable).**

Spouse/Partner:

- Evidence of your spouse/partner social welfare payment. **(if applicable).**

You are advised to provide photocopies, as documents are retained for auditing purposes and will not be returned.

DATA PROTECTION POLICY: *The information provided above will be used solely for the purpose of assessing my application and will be handled in accordance with LIT's Data Protection Policy and Student Privacy Statement. Your personal data will be shared with the HEA for reporting purposes. The LIT Student Privacy Statement and HEA Data Collection Notice are available at <http://www.lit.ie/InformationCompliance/Data.aspx>.*



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