

## Job Specification



### Post 5 - Senior Project Assistant – Sustainable Energy

<b>Contract Type</b>	24 month Self-Financed Contract
<b>Location</b>	Thurles  This post will be primarily be based at the location specified above, but from time to time and at the discretion of the Institute, hours of work may be allocated at any of the LIT campuses.
<b>Reporting to</b>	Development Manager or such other person as they may delegate
<b>Competition Type</b>	Open Competition
<b>Minimum Qualifications/Experience</b>	<ul style="list-style-type: none"><li>• A degree in engineering, architecture, building construction or other relevant technical or scientific discipline</li><li>• At least one years' relevant experience in the sustainable energy, renewable energy or construction sectors.</li></ul>
<b>Competencies Required</b>	<ul style="list-style-type: none"><li>• Demonstrate excellent practical experience with some industrial/practical experience;</li><li>• Have experience of sustainable energy across a variety of fields (build environment, enterprise, public sector etc.)</li><li>• Have excellent communication skills;</li><li>• Own car and clean, full driving licence</li></ul>
<b>The Role</b>	<p>The Development Unit of LIT is responsible for the implementation of a range of development projects at national, local and EU level. The specific areas of focus within the Development Unit include sustainable energy development, climate action and social enterprise.</p> <p>The Development Unit is recently secured new contracts in the field of Energy under the H2020 call. This projects relate to</p> <ul style="list-style-type: none"><li>- Heat Pump – Capacity Building and Market Development</li><li>- Residential Deep Retrofit – Market Development, Financing and Quality Assurance</li><li>- Construction Sector Upskilling - Retrofitting</li></ul> <p>The Institute's role in these projects often requires a knowledge of technical matters as well as the dissemination of such technical considerations to relevant stakeholders and actors</p> <p>We are looking for a highly motivated Researcher to join the team delivering these and other energy projects. The successful candidate will join an existing team of experts and work to deliver specific aspects and tasks within the projects. In addition the Researcher will contribute to all other tasks within the project e.g. communication and stakeholder engagement.</p> <p>The research will include working with other partners in the project consortia in Ireland and the EU.</p> <p>The successful candidate will benefit from the experience of leading the delivery of the projects and activities in the field, which will provide the post holder with exposure to the policy, commercial and regulatory relevant to the energy field.</p> <p>The post holder will work collaboratively with the Development Manager, energy team, academic and industrial partners with strong communication and problem solving skills, attention to detail with good judgment and the ability to handle a diverse set of tasks in a dynamic environment.</p>
<b>Duties</b>	<p>Candidates are encouraged to consider the project profiles available on the Development Unit website as they are expected to work across a number of projects.</p> <p>The following are duties;</p> <ul style="list-style-type: none"><li>• Review emerging technical and non-technical solutions to current and future energy issues. These will be particularly applied within the heat pumps, retrofitting and their associated value chains.</li><li>• Conducting technical analysis of relevant energy data and technologies</li><li>• Compiling and assimilating data and information from a range of resources and production of relevant reports and information.</li><li>• Organising and holding consultative workshops, forums and events as appropriate to</li></ul>

	<p>the project</p> <ul style="list-style-type: none"> <li>• Data collection, interpretation, and statistical analysis;</li> <li>• Report data supported conclusions in writing and oral presentations to industry and academic partners;</li> <li>• Maintain detailed and complete records as well as participate in the preparation and follow through of intellectual property filings.</li> <li>• Any other duties as may be assigned from time to time.</li> </ul>
<b>Incentivised Scheme for Early Retirement (ISER);</b>	It is a condition of the Incentivised Scheme for Early Retirement (ISER) as set out in Department of Finance Circular 12/09 that retirees, under that Scheme, are debarred from applying for another position in the same employment or the same sector. Therefore, such retirees may not apply for this position.
<b>Hours</b>	39 hours per week
<b>Annual Leave</b>	22 days per annum. CL 0009/2014 will apply.
<b>Garda Vetting</b>	Following the commencement of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, Garda Vetting will be required in advance of commencing this position
<b>Salary Scale</b>	<p>€33,436 - €44,447 (9 points) will apply to this post depending on qualifications and experience</p> <p><b>Starting Salary Information:</b> All new entrants to the public service will start on the first point of the scale, which is €33,436 Persons entering a recruitment grade for the first time, starting pay will be at the minimum of the new reduced scale. The rate of remuneration may be adjusted from time to time in line with Government pay policy.</p>
<b>Closing Date</b>	<p>Latest date for receipt of completed application form is</p> <p><b><u>12 noon on Wednesday 01 April 2020</u></b></p> <p>Application forms received after 12.00 noon on the closing date will <b>not</b> be considered. The Institute regrets that it cannot pay expenses for candidates attending for interview</p>
<b>Contact Details</b>	<p>The Human Resources Office Limerick Institute of Technology Moylish Park Limerick</p> <p>Telephone +353 61 293849 Web Site: <a href="http://www.lit.ie/human-resources">http://www.lit.ie/human-resources</a> Email: <a href="mailto:humanresources@lit.ie">humanresources@lit.ie</a> Informal Enquiries ONLY may be addressed to <a href="mailto:seamus.hoyne@lit.ie">seamus.hoyne@lit.ie</a></p> <p>Limerick Institute of Technology is an equal opportunities Employer, working towards creating and sustaining an inclusive environment which promotes equality, embraces diversity and is committed to family friendly policies for all.</p>
<b>Personal Data</b>	<p><b>All personal data provided will be handled in accordance with the LIT Data Protection Policy and Privacy Statements available at</b> <a href="http://lit.ie/InformationCompliance/Data.aspx">http://lit.ie/InformationCompliance/Data.aspx</a></p>

