



LIT 1916 Bursary Fund

Application Form 2020-2021

1916 Bursary Fund

The 1916 Bursary Fund was announced by the Minister for Education and Skills on 30th December, 2017. The 1916 Bursary Fund will commemorate the centenary of 1916 as part of an overall series of measures to encourage participation and success by students from sections of society that are significantly under-represented in higher education.



CRITERIA

The 1916 Bursary Fund in LIT is a competitive process that is targeted at socio-economically disadvantaged students commencing third level education in the 2020-2021 academic year. Students must be **commencing Year 1**, on a full-time or part-time day programme of not less than 2 years duration, leading to a Major Award at Level 6, 7 or Level 8 on the National Framework of Qualifications.

In order to be eligible to apply to the 1916 Bursary Fund in the academic year 2020/2021, it must be the applicants first time in higher education, studying an undergraduate course, leading to a full award.

The 1916 Bursary Fund applicants must qualify as financially socio-economically disadvantaged regardless of their target group AND meet the following mandatory criteria:

- In receipt of a DEASP means-tested social welfare payment
And/Or
- Can demonstrate that you will qualify for the highest level of grant support from SUSI i.e., SUSI Special Rate. (Please refer to <https://susi.ie/quick-links/special-rate-awards/> for information on the special rate award)

In addition to the socio-economically disadvantaged criteria, applicants must meet one or more of the following target groups.

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- ✓ **Students from socio-economically disadvantaged** communities or low levels of participation in higher education
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- ✓ **Students with a disability**, in particular students with a physical/mobility impairment, e.g., students who are deaf/hard of hearing and students who are blind or have a visual impairment
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- ✓ **First time, Mature Student Entrant**
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- ✓ **Lone Parents** (who have been confirmed by the Department of Social Affairs and Employment Protection (DEASP) as holding a means tested social welfare payment)
-
- ✓ A member of the **Irish Traveller Community**
-
- ✓ Those entering on the basis of a **Further Education Award**
-
- ✓ **Ethnic minorities**
-
- ✓ Students who are registered with **Engage in Education** (formally LCBEI) **AND** meet their eligibility criteria **and/or** Graduate of the LIT Certificate in Transition to Higher Education programme
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- **Please fully complete this application form.** Incomplete applications will not be considered.

- LIT 1916 Bursary application forms and supporting documentation must be received **BY EMAIL ONLY**, to 1916Bursary@lit.ie, **before 5p.m on Friday 4th September 2020**. Applications and/or supporting documents will not be accepted after this date.
- LIT 1916 Bursary Fund Applicants will not receive correspondence in relation to their application until after the closing date of the 4th September 2020. All LIT 1916 Bursary Fund applicants will receive confirmation of receipt of their application between the 7th and the 18th September 2020, to their student email address. If you have not received an email by the 18th September, please email 1916Bursary@lit.ie, as a matter of urgency.
- Unsuccessful applicants may appeal the outcome of their application. The appeals procedure will be in respect of process only. Appeal forms must be completed and returned to 1916bursary@lit.ie, **within 5 working days following the outcome of the application**. The decision of the 1916 Bursary Appeals Board is final. It is the applicant's responsibility to monitor their student email account on a regular basis for 1916 Bursary Fund correspondence.
- An offer of a LIT 1916 Bursary is conditional and subject to:
 - Registration on an approved course at LIT.
 - Confirmation of a Special Rate of SUSI grant **and/or** DEASP means tested social welfare payment.
 - Any offer of a bursary is dependent on information being truthful and accurate and upon the candidate fulfilling the conditions of the 1916 Bursary Fund.
 - LIT and Engage in Education reserves the right to withdraw an offer, and bursary payments awarded, on false or incorrect information.
- Incomplete applications (including supporting documentation) **cannot be considered after 5p.m on the closing date of 4th September 2020**. Applications not received by email to 1916Bursary@lit.ie, will not be accepted.

Additional Terms and Conditions

- ✓ Bursaries will only be awarded for the normal duration of an undergraduate programme and where students are in progression and not in respect of repeat years.
- ✓ Each 1916 Bursary will be in the amount of €5000 per annum and awarded for the normal duration of an approved undergraduate programme.
- ✓ Applicants are not entitled to receive the 1916 Bursary in conjunction with any other bursary, scholarship or award of similar description, irrespective of value.
- ✓ The 1916 Bursary Fund will be an income disregard for the purposes of
 - 'reckonable income' in the SUSI Grant scheme.
 - means tested social welfare payments.
- ✓ The 1916 Bursary Fund will have no impact on the individual's Department of Social Affairs and Employment Protection (DEASP) social welfare payment. It will therefore be paid in addition to the income supports the individual is receiving from the DEASP.
- ✓ Students on Back to Education Allowance (BTEA) can get the bursary without it having any impact on their BTEA entitlement.
- ✓ It will be a condition of funding that necessary data sharing arrangements are in place, subject to data protection considerations.
- ✓ A bursary will be awarded for the normal duration of an undergraduate programme, subject to continued compliance with the bursary guidelines.
- ✓ Successful applicants will be obliged to attend scheduled support meetings with the LIT Access Service.

Section A: Applicant Details			
Name:		Date of Birth	
Address:			
Eircode:	https://finder.eircode.ie/#/	PPSN	
Phone No:		CAO No.	
Email:			
CAO Preference 1 st (Course Title)	Level of Course	6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/>	
	Full/Part -Time	Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>	
Eligibility Criteria			
<p>To be eligible to apply to the LIT 1916 Bursary Fund, applicants must confirm:</p> <p><input type="checkbox"/> That this is your first time in higher education studying an undergraduate course, leading to a full award. AND <input type="checkbox"/> That you are a resident in the Irish State for three of the past five years.</p>			
<p>I confirm I meet the mandatory requirement of the socio-economically disadvantaged criteria. (please tick as appropriate)</p>			
<p><input type="checkbox"/> I am in receipt of a DEASP means-tested social welfare payment And/Or <input type="checkbox"/> I can demonstrate that I will qualify for the highest level of grant support from SUSI i.e., SUSI Special Rate. (Please refer to https://susi.ie/quick-links/special-rate-awards/ for information on the special rate award)</p>			
<p>I also meet one or more of the following (please tick as appropriate).</p>			
<p><input type="checkbox"/> Students from socio-economically disadvantaged communities or low levels of participation in higher education</p> <p><input type="checkbox"/> Students with a disability, in particular students with a physical/mobility impairment, e.g., students who are deaf/hard of hearing and students who are blind or have a visual impairment</p> <p><input type="checkbox"/> Mature Student entrant to higher education. (First time entrant only).</p> <p><input type="checkbox"/> Lone Parent (who have been confirmed by the Department of Social Protection (DSP) as holding a means tested social welfare payment).</p> <p><input type="checkbox"/> A member of the Irish Traveller Community.</p> <p><input type="checkbox"/> A member of an Ethnic Minority (Please see eligibility detail in the LIT 1916 Bursary Fund FAQs).</p> <p><input type="checkbox"/> Entering on the basis of a Further Education Award.</p> <p><input type="checkbox"/> Living in an area of designated disadvantage. Visit (Pobal 1916 Bursary Guide)</p> <p><input type="checkbox"/> Students who are registered with Engage in Education (formally LCBEI) AND meet their eligibility criteria and/or Graduate of the LIT Certificate in Transition to Higher Education programme</p> <p><input type="checkbox"/> Attended a DEIS (Delivering Equality of Opportunity in Schools) post-primary school for 5 years.</p>			

Applicants who do not meet the above criteria, or who do not supply the required documentation to verify total household income, will not be short-listed for further consideration.

Section B: Educational Details. Please fully complete this section.

Did you attend a **designated disadvantaged post-primary school**: Yes No

View [DEIS](#) for a full list of post-primary registered DEIS schools

Name of Post-Primary (Secondary School)	Full Address of Post-Primary School (including Eircode https://finder.eircode.ie/#/)	Year Attended
		From: To:
Junior Certificate/ or Equivalent Completed:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Year Completed From: To:
Leaving Certificate / or Equivalent Completed	Yes <input type="checkbox"/> No <input type="checkbox"/>	Year Completed From: To:

Section C: Funding Details

Are you currently in receipt of or applied for any other Bursaries/ Scholarships? Yes No

If yes, please state awarding organisation and amount awarded per academic year?

Section D: Personal Statement

(a) What challenges have you encountered in progressing to higher education? (150 words max.)

(b) What motivates you to complete your programme of study? (150 words max.)

(c) How will the 1916 Bursary Fund benefit you financially and personally, if your application is successful? (200 words max.)

Section E: Supporting Documentation

The following documentation must be supplied, **if applicable**, with this application.

If you are under 23 years of age on application: Household income refers to both your parents and your own income.

If you are a Mature Student (over 23): Household income refers to you and whoever is in your household (parents if living at home or partner if you are living with a partner)

SUSI. (<u>If applicable</u>)	SUSI Approval letter for 20/21, including reckonable income sheet, must be submitted with this application on or before 5p.m on the 4 th September 2020. If SUSI approval letter is provided, no other proof of income is required.	<input type="checkbox"/>
Department of Social Protection. (<u>If applicable</u>)	Letter from the Department of Employment Affairs and Social Protection (DEASP), stating that you are currently in receipt of a means tested social welfare payment. And Letter from the Department of Employment Affairs and Social Protection (DEASP), outlining payment type for 2019 and/or statement of total DEASP benefits received in 2019.	<input type="checkbox"/>
Self-Employment / Farming income/Rental Income. (<u>If applicable</u>)	Notice of Assessment for 2019	<input type="checkbox"/>
Employment. (<u>If applicable</u>)	Copy of Statement of Liability for 2019 (formerly P21)	<input type="checkbox"/>
Redundancy Payment. (<u>If applicable</u>)	RP50 (All pages)	<input type="checkbox"/>
Retired with Private Pension. (<u>If applicable</u>)	Private pension provider statement	<input type="checkbox"/>

Other Supporting Documents, where applicable

Lone Parent	Proof of lone parent payment (means tested social welfare payment/tax credits).	<input type="checkbox"/>
Member of the Irish Travelling Community	Letter from a Traveller Advocacy Group confirming status i.e. Pavee Point, etc.	<input type="checkbox"/>
Student with a Disability	Please provide relevant documentation.	<input type="checkbox"/>
Ethnic Minorities	Please provide a copy of documentation confirming your status.	<input type="checkbox"/>
Engage in Education (formerly LCEBI):	Letter confirming registration with Engage in Education.	<input type="checkbox"/>
LIT Transition to Higher Education Programme	Please provide your Student ID. Number.	<input type="checkbox"/>

Students who give false information or omit to advise of changes of circumstances will be disqualified from all further support from the 1916 Bursary Fund.

I certify that all information provided on this form is true, complete and accurate.

The information provided on this form will be used solely for the purpose of assessing your application and will be handled in accordance with LIT's Data Protection Policy and Student Privacy Statement. Your personal data may be shared with the HEA for reporting purposes. The HEA will collate aggregate and anonymised data received as part of the progress reporting process for evaluation, public interest and statistical purposes and may share it with a trusted third party in accordance with general data protection requirements.

As the 1916 Bursary Fund is a joint venture between UL, LIT and MIC (the 'Cluster'), your personal data may also be shared with these institutions as well as with Engage in Education for the purposes of assessing the application. The LIT Student Privacy Statement and HEA Data Collection Notice are available at <http://www.lit.ie/InformationCompliance/Data.aspx>.

Where you have provided information on a disability, membership of the travelling community or membership of an ethnic minority (known as 'special category' personal data), please note that we will only use the information provided for the purpose of assessing your eligibility for the bursary.

By submitting this application form, you are agreeing to your personal data, including any special category personal data, being processed as described.

Signature of Applicant: _____ **Date:** _____

It is the applicant's responsibility to ensure that their application is complete and to submit by email, all the required documents by the closing date of the 4th September 2020. No late documentation will be accepted after the closing date.

Please Note:

- **Application forms, together with all supporting documentation, must be sent BY EMAIL only, to the address below, on or before Friday 4th September 2020.**
- **The email address for applications and supporting documentation is 1916Bursary@lit.ie. Applications received by any other means will not be accepted.**
- **All sections of the application form must be fully completed.**
- **For queries not addressed in the FAQ section on the LIT 1916 Bursary Fund website, please email 1916Bursary@lit.ie.**

1916 Bursary Application Checklist

- I meet the eligibility criteria to apply for the 1916 Bursary Fund.

- I meet the socio-economic disadvantage criteria to apply for the 1916 Bursary Fund.

- I read the FAQ section on the LIT 1916 Bursary Fund website.

- I answered all questions on the 1916 Bursary Fund application form.

- I signed and dated the 1916 Bursary Fund application form.

- I emailed the LIT 1916 Bursary Fund application form and all relevant documents to 1916Bursary@lit.ie before the closing date of 5p.m on September 4th.